



Preparing for Financial Year End

Bookkeeping and Tax Information

Thursday, December 17, 2020

12:00-1:15pm | English

1:30-2:45pm | Spanish

Register Online at:

www.Aurora-SouthMetroSBDC.com/training
or call 303-326-8692

Presenters & Topics:

Priscilla Orozco-Garcia **YTD Bookkeeping Service**

Checklist of things to do in December and January

Get to know your bookkeeper and schedule
your January appointment

Get your files together

W-2's / 1099's

What does my bookkeeper really need to know?

Teresa Plaugher **ClearPath Advisors (Tax)**

How does EIDL / PPP impact my taxes?

I received a grant – do I need to report that?

What if I received unemployment
for only a few months?

What do I need to get my accountant?

Implications of using your 401k for your business

Aurora

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